

**DR. TK TOPE ARTS AND COMMERCE NIGHT SENIOR COLLEGE**  
**IQAC ACTION PLAN FOR THE ACADEMIC YEAR 2018-19**

A meeting of the IQAC was held on 28<sup>th</sup> April 2018 to decide the IQAC Action Plan for the year 2018-19. The following members of the IQAC were present:

- |                           |   |                            |
|---------------------------|---|----------------------------|
| 1. Principal VB Rokade    | - | Chairperson.               |
| 2. Mr. Vasant Jathar      | - | Management Nominee         |
| 3. Miss. Sayli Adivarekar | - | Office Superintendent      |
| 4. Prof. Pramod Dhengle   | - | Member                     |
| 5. Prof. Pankaj Pandagale | - | Member                     |
| 6. Prof. Gautam Gamare    | - | Member, Alumni Association |
| 7. Prof. Krishnan Nandela | - | Coordinator, IQAC          |

After deliberations, the following Action Plan for the year 2018-19 was decided in the meeting:

**ACTION PLAN FOR THE YEAR 2018-19**

1. To submit the proposal for introducing BMS to the University of Mumbai so that the course can begin in the year 2019-20.
2. To conduct Winter and Summer Schools in the subjects of Economics, Accountancy, English Language Skills and Mathematics.
3. To introduce the following best practices in the College Library:
  - a) Institutional Visit of Library Staff to other outstanding libraries in the Mumbai University area to study their best practices and procedures.
  - b) To maintain a neat, clean and conducive environment in the library.
  - c) To introduce a Special Deposit Scheme for the library by extending the library services to off campus users, especially economically backward classes to avail the facilities of the library resources and reading room at close distance and affordable cost.
  - d) To introduce 'Student Internship Program' for library science students studying in other colleges.
  - e) To increase reading room space for the students.
4. To conduct remedial classes for the weaker sections of the student population in the college.
5. To conduct a seminar on Financial Planning in the first half of the academic year for the students and teachers of the college.

6. To organize placement programs for the students to improve the placement ratio in a sustained manner.
7. To encourage the faculty to apply for major and minor research programs sponsored by the UGC and other sponsoring agencies.
8. To encourage the faculty to publish research papers in peer reviewed journals prescribed by the UGC and Gokhale Education Society.
9. To make upgradation in the class room furniture and fixtures.
10. To equip maximum number of class rooms with ICT equipment so that ICT enabled teaching and learning is facilitated.
11. To continue to provide financial assistance in the form of scholarships and books to the poor and needy students.
12. To conduct winter and summer school Yoga training programs.
13. To conduct psychometric tests, interviews and prepare analytical reports on the counseling work done in the college.
14. To conduct workshops/seminars on Women Development.

**(Krishnan Nandela)**  
Associate Professor  
Coordinator, IQAC

**(Prof. VB Rokade)**  
Principal