



Dr. T. K. TOPE ARTS AND COMMERCE NIGHT COLLEGE, PAREL, MUMBAI – 400012

Annual Quality Assurance Report 2011-12

PART – A**PLAN OF ACTION**

In the light of the recommendations made by the Peer Committee, the IQAC decided the following Plan of Action for the year 201-12. The views of the teaching and non-teaching staff members were taken into consideration in deciding the plan of action.

1. To institutionalize remedial coaching with the help of UGC aid and expand the scope of remedial coaching by including more subjects.
2. To establish the UGC Network Resource Center.
3. To strengthen the professional development of teachers by sending them for seminars, conferences and workshops conducted by various authorities at local, state, national and international levels.
4. To encourage the faculty to publish research papers in professional journals.
5. To promote ICT enabled teaching-learning methods and to develop free e-learning resources.
6. To expand the scope of Internet access to staff and students.
7. To improve the pass percentage in Arts & Commerce faculties.
8. To strengthen the Alumni Association by conducting at least two activities per annum.
9. Larger participation of students in Sports and Cultural activities.
10. To conduct field visits for the students and faculty.

PART – B**ACTIVITIES REFLECTING THE GOALS AND OBJECTIVES OF THE INSTITUTION.****REMEDIAL COACHING.**

Remedial coaching program was conducted throughout the year. Intensive remedial coaching was given during the months of April 2011 and October 2011. While remedial coaching was limited to Economics and Accountancy in the previous years, the year 2011-12 saw the inclusion of other subjects such as Management and Human Resource Development, Marathi, Mathematics and Statistics, Political Science.

The College has received UGC grants for the conduct of remedial coaching under Development Assistance to Colleges for merged schemes under XI Plan.

UGC NETWORK RESOURCE CENTER.

The UGC Network Resource Centre was set up during the reporting year. The following computers with network connectivity have been installed in the college:

SNo.	Location	Computers with Network Connectivity
1.	Library	Two
2.	Staff Room	One
3.	UGC NRC	One

The UGC NRC was set up with the following objectives in view:

- ✚ To create awareness among staff and students about use of the computer in various activities like administration, finance, examination and research.
- ✚ To help the colleges to have an access to multimedia material in teaching and learning at places of eminence in India and abroad.

Students can access the computers between 2.30 pm and 10 pm.

Student Enrollment in 2011-12.

Gokhale Education Society's, Dr. T. K. Tope Arts & Commerce Night College, Parel, Mumbai : 400 012.

Total Strength 2011-12

Class	Total Strength			Open			SC			ST
	M	F	T	M	F	T	M	F	T	M
FYBA	101	19	120	41	11	52	21	4	25	1
SYBA	66	16	82	27	11	38	10	3	13	2
TYBA	63	27	90	24	18	42	17	1	18	0
FYBCom	193	46	239	90	26	116	21	5	26	2
SYBCom	138	41	179	68	14	82	15	5	20	0
TYBCom	123	39	162	49	16	65	12	4	16	1
Total	684	188	872	299	96	395	96	22	118	6

PROFESSIONAL DEVELOPMENT OF TEACHERS.

The faculty was not only encouraged but also deputed to participate and present research papers in various seminars, conferences, orientation and refresher courses. The details of participation and presentation of research papers are as follows:

1. Principal VB Rokade.

Principal VB Rokade is not only involved in the administration of the College but also the University of Mumbai. He teaches Foundation Course. Notable achievements by Principal Rokade are as follows:

- i) Senate member of the University of Mumbai.
- ii) Member, Local Inquiry Committee constituted by Mumbai University
- iii) Member, Selection committee for the appointment of Principals, Assistant Professors and Librarians.
- iv) Member, Placement Committee of the University of Mumbai.
- v) Member, Selection committee of Gokhale Education Society as a Roster nominee.
- vi) Elected as Joint Secretary (Mumbai city) on Association of non-government Colleges.

Principal Rokade has also participated and presented papers in national and international seminars conducted by various Universities in the Maharashtra State.

2. Dr. Anjali Bhawe, Associate Professor (Commerce) and Vice Principal.

- a) Passed Diploma in International Financial Reporting Standards from ACCA, London.
- b) Attended a workshop on TYBCom new examination pattern in Oct 2011.
- c) Writing a monthly column 'IFRS Corner' in WIRC Bulletin of ICWAI.
- d) Delivered lectures on IFRS at the Nasik branch of CA Institute and Prabhadevi study circle of CA Institute.
- e) Completed a two day course on valuation of financial instruments in March 2011.
- f) Delivered a career guidance lecture at Saraf college, Ghatkopar.

3. Sampat Kanase, Associate Professor (Mathematics).

Mr. Sampat Kanase is the Chairman of the Examination Committee and in that capacity attended a workshop on "Credit and Grading System" introduced by the University of Mumbai with effect from the academic year 2011-12.

4. Krishnan Nandela, Associate Professor & Head, Dept of Economics.

Presented a paper on "**Gandhi and Empowerment of Women**" at the two Day National Seminar on "Gandhi and Contemporary World" organized by the Gandhian Studies Centre, Shankar Narayan College of Arts and Commerce, Bhayander on 11th and 12th February, 2011. The said paper was also selected and uploaded by the Bombay Sarvodaya Mandali for their online journal "Gandhi Journal" on their website. He participated in the following seminars & conferences during the year:

- i) Two Day International Commerce and Management Conference on "Emerging Issues in Global Economy" by the Department of Commerce, University of Mumbai on 01st and 02nd February, 2011.
- ii) Two Day National Seminar on "Gandhi and Contemporary World" organized by the Gandhian Studies Centre, Shankar Narayan College of Arts and Commerce, Bhayander on 11th and 12th February, 2011.
- iii) Participated in a one day workshop on Credit & Grading System introduced by the Mumbai University from the academic year 2011-12 and organized by SIES College, Sion, Mumbai in the month of June 2011.

5. Shubhraj Buwa, Associate Professor (Political Science).

- i) Participated in **State level conference** held at Padmabhushan Dr. Vasanturadada Patil College, Tasgaon, Sangli from 7th to 9th January 2012, organized by **Maharashtra Political Science and Public Administration Conference.**
- ii) Elected as one of the two University representatives on the Maharashtra Political Science and Public Administration Conference for a period of two years (2012-2014).
- iii) Participated in National conference on '**State, Nation and civil society in the Dalit Bahujan Discourse in Maharashtra**' organized by the Department of Political Science, SNDT Women's University, Mumbai on 12th and 13th January 2012.
- iv) Registered for Ph. D. in department of Civics and Politics, Mumbai University, Mumbai
 - a. Topic - Transformational Aspects of e-governance: Case Study of Select Districts in Maharashtra.
 - b. Guide :- Dr. Kannamma Raman, Associate Professor, Department of Civics and Politics, University of Mumbai
- v) Delivered guest lectures at
 - a. Shankar Narayan College, Bhayander East, Thane (15th February 2012)
 - b. Mahatma Phule ASC College, Panvel, Thane (16th February 2012) on Paper 6 (TYBA – Political Science) – Major Issues in contemporary politics.

6. Ashwini Torne, Assistant Professor (Marathi).

Ashwini Torne participated in a Refresher Course in Marathi in September, 2011 conducted by Mumbai University. She attended a workshop on 'Credit & Grading System' organized by Vartak College, Vasai, Thane on 05th July, 2011. She also presented a research paper in a national seminar organized by JSM College, Alibagh, Raigad on 2nd February, 2011.

7. Prakash Sawant, Assistant Professor (Commerce).

Mr. Prakash Sawant has participated in the following seminars and conferences at various levels:

- i) National seminar on "Emerging Issues in Commerce and Management" organized by CK Thakur Arts & Commerce College, Panvel, Raigad on 07th and 08th January, 2011.
- ii) International seminar on "Commerce and Management" organized by University of Mumbai on 01st and 02nd February, 2011.
- iii) National seminar on Commerce at Sydenham College of Commerce and Economics, Mumbai on 10th & 11th February, 2011.
- iv) State level seminar on Commerce and Management at CD Jain College of Commerce, Ahmednagar on 12th February, 2011.
- v) National seminar on "Globalizing Business" at Karmaveer Bhaurao Patil College, Navi Mumbai on 25th and 26th February, 2011.
- vi) Workshop on Research Methodology in Commerce at Department of Commerce, SNDT Women's University, Mumbai on 30th September, 2011.

- vii) National seminar on Strategic Management at Sinhgad School of Business and Management, Pune on 03rd Feb to 05th February, 2011.

Mr. Prakash Sawant presented the following research papers:

- i) Paper on “Bancassurance – an Indian Perspective” in a National seminar at CK Thakur Village, New Panvel on 07th and 08th January, 2011.
- ii) Paper on “Human Resource Management in Retailing” in an International seminar on Commerce and Management at University of Mumbai on 01st and 02nd February, 2011.
- iii) Paper on “Business Process Outsourcing – Challenges and Opportunities” in a State level seminar on Commerce and Management at CD Jain College of Commerce, Ahmednagar on 12th February, 2011.
- iv) Paper on “Customer Retention Strategy” in National seminar on “Globalizing Business” at Karmaveer Bhaurao Patil College, Navi Mumbai on 25th and 26th February, 2011.
- v) Paper on “Higher Education in India: Growth and challenges” at a conference organized by Maharashtra Council of Educational Administration and Management, Pune at Solapur during the period 31.10.2011 to 02.11.2011.
- vi) Paper on “Micro Finance in India” in a National seminar by SNDT Women’s University, Mumbai on 21st October, 2011.
- vii) Paper on “Human Rights Education” in a National seminar at Lala Lajapat Rai College, Mumbai on 24th December, 2011.
- viii) Paper on “Strategic Management of HRM in Global Scenario – Challenges and Opportunities” at University of Mumbai on 23rd and 24th February, 2012.

8. Nagesh Suryawanshi, Assistant Professor (Economics).

Participated in a **Refresher course** conducted by academic staff college, Sant Gadage Baba Amravati University, Amravati from 16.07.2011 to 05.08.2011. Participated in the **Two Days national level Conference on Higher Education- A Boost to Economic Development** on 07 & 08 Jan. 2011 organized by Dept. of Economics Pragati College of Arts & Commerce Dombivali (E) Dist.Thane. Participated in the Three Days **Marathi Arthashastra Parishad**, (Nov.07,08,09-2011) organized by People’s College, Nanded. Participated in a two day State level Marathwada Arthashastra Parishad on 04 and 05th February, 2012 and **presented a paper on “Contribution of Prof. J.K. Mehta to Economics”**. The conference paper was published with **ISBN No.978-81-908303-2-4**.

9. Pankaj Padangle, Assistant Professor (Accountancy).

Presented a research paper on “A comparative study of the proposed Direct Tax Code and Income Tax Act 1961 w.r.t. Salaried and Retired Individuals” at the one day National Conference on Finance and Taxation conducted by the Mitcon Institute of Management, Pune on 08th January, 2011. Participated in the Orientation Course conducted by Guru Ghasidas University, Bilaspur, Chattisgarh from 06th November 2011 to 05th December, 2011.

10. Pramod Dhengle, Assistant Professor (English).

Participated in the Orientation Course conducted by Guru Ghasidas University, Bilaspur, Chattisgarh from 06th November 2011 to 05th December, 2011.

11. Dnyaneshwar Jambhule, Assistant Professor (Economics).

Participated in a two State level seminar on Global Economic Crisis organized by Vikas Night College, Mumbai. Participated in two workshops, one each on Foundation Course and Economics. Also participated in a two day orientation program in National Social Service. Participated in a one day seminar on Research Methodology conducted by Nagpur University, Nagpur.

12. Nandu More, Assistant Professor (Librarian).

- i) Participated in a UGC Sponsored National Seminar on Post-Modernization of Libraries: Challenges and Opportunities on 25th November 2011 which was organized by Vidya Prasarak Mandals, K.G.Joshi College of Arts & N.G.Bedekar College of Commerce Thane (W).
- ii) Participated in a Workshop on “Web 2.0 & Library 2” on 23rd June 2011 organized by Smt. P N Doshi Womens College, Ghatkopar, Mumbai - 400 086.
- iii) Presented a Paper in a National Level Conference on “Collection and Development of Resources at Dr.T.K.Tope Arts & Commerce Senior Night College, Parel: A Case Study on “Information Use & Information Seeking Behavior” on 14th & 15th March 2011 organized by Smt .H. R. Patel Arts Mahila College, Shirpur, Dist. Dhule.
- iv) Presented a Paper in a National Conference on “Collection Development of Resources at Dr.T.K.Tope Arts & Commerce Senior Night College, Parel - A Case Study on “Collection Development of Resources in Electronic Environment” on 17th & 18th February 2011 organized by Gokhale Education Society’s , College of Education & Research , Parel, Mumbai - 400 012.
- v) Presented a Paper in a State Level Seminar on Training Programmes to LIS Professionals in the Electronic Environment Building E-Resources for Information Access in the New Millennium on 5th & 6th February 2011 organized by Arts College Bamkhede T T , Dist. Nandurbar.

PUBLICATION OF RESEARCH PAPERS BY FACULTY IN PROFESSIONAL JOURNALS.

During the year 2011, the following faculty members published research papers in professional journals:

1. Krishnan Nandela, Associate Professor & Head, Department of Economics published a research paper on “Gandhi and Empowerment of Women” in the Gandhi Journal, Bombay Sarvodaya Mandali. The article is uploaded on their website: www.mkgandhi.org.

ISO 9001-2008 THIRD RECERTIFICATION AUDIT PROGRAM

The ISO 9001-2008 Third Recertification Audit program for Dr. TK Tope Arts & Commerce College, Parel, Mumbai – 400 012 was organized on 08th September, 2011. Dr. SN Poonawala was the Lead Auditor who conducted the audit in a satisfactory manner. Dr. SN Poonawala examined the Quality Manual and Quality Procedures of the College along with other records maintained by the College Office and Library. He examined the various facilities available in the College and interacted with students as well as the teaching and non-teaching staff. The college received the ISO 9001-2008 Quality Certificate in December 2011. Internal audits are conducted periodically throughout the year.

Some Photogenic Moments of the Audit Program.



1. Dr. SN Poonawala with Principal VB Rokade.



2. Prof. Nandu More, Prof. Krishnan, Dr. Poonawala and Principal VB Rokade in the College Library.



3. Dr. SN Poonawala in an animated discussion with the Principal and teachers.



4. Dr. SN Poonawala, Prof. Krishnan and Principal Rokade examining the Library with Prof. Nandu More (Librarian)

ACADEMIC CALENDER.

Academic Calendar was prepared at the beginning of the year and programs were conducted accordingly.

TEACHING.

Teaching plan was submitted by each Teacher at the beginning of the year. The details of the course to be covered in each month are outlined and at the end of the month a teaching report is submitted covering the academic and co-curricular and extra-curricular activities.

FORMATION OF COMMITTEES.

For effectively executing various plans, twenty eight different committees were formed. These committees are listed below.

LIST OF COMMITTEES FOR THE YEAR 2011.

Note: Chairperson should convey the meetings and arrange the Programme as follows:-				
Sr. No.	Name of the Committee		Name of the Staff Member	Designation.
1	Examination Committee	1	Prof. S. S. Kanase	Chairperson
		2	Prof. S. P. Buwa	Member
		3	Prof. Dr. (Mrs.) A. R. Bhave	Member
		4	Prof. P. M. Dhengale	Member
		5	Prof. Ms. A. A. Torane	Member
Note: As per the requirement				
2	Unfair means & inquiry Committee	1	Prof. K. G. Nandela	Chairperson
		2	Prof. N. M. Suryawanshi	Member
		3	Prof. P. D. Sawant	Member
Note: As and when required				
3	Time Table Committee	1	Prof. S. P. Buwa	Chairperson
		2	Prof. Dr. (Mrs.) A. R. Bhave	Member
		3	Prof. P. M. Dhengle	Member
Note: Meeting - Once in a month				

4	Student's Council & Cultural Committee	1	Prof. Ms. A. A. Torane	Prof. Incharge
		2	Prof. P. D. Sawant	Member
		3	Prof. S. S. Kanase	Member
		4	Shri. S. U. Sonar	Member
		5	(Student)	Students Representatives (L.R.)
		6	(Student)	Students Representatives (C.R.)
Note: As per the requirement				
5	Gymkhana Committee	1	Prof. N. M. Suryawanshi	Chairperson
		2	Prof. S. S. Kanase	Member
		3	Prof. S. P. Buwa	Member
		4	Prof. D. B. Jambhule	Member
Note: As per the requirement				
6	Library Committee	1	Shri. N. S. More	Chairperson
		2	Prof. Dr. (Mrs.) A. R. Bhave	Member
		3	Prof. Ms. A. A. Torane	Member
		4	Prof. S. S. Kanase	Member
Note: As per the requirement				
7	Attendance Committee:	1	Prof. S. P. Buwa	Chairperson
	TYBA/TYBCom.	2	Prof. Dr. (Mrs.) A. R. Bhave	Member
	SYBA/SYBCom.	3	Prof. P. D. Sawant	Member
	FYBA/FYBCom.	4	Prof. D. B. Jambhule	Member

	Note: First/Second Day of every month				
8	Administrative Committee	1	Shri. S. V. Thakurdesai	Chairperson	
		2	Shri. M. T. Sonawane	Member	
		3	Smt. S. A. Adivarekar	Member	
		4	Shri. L. S. Bhandalkar	Member	
	Note: Meeting - Once in a month				
9	N.S.S. Advisory Committee	1	Prin. V. B. Rokade	Chairman	
		2	Prof. P. D. Sawant	Prof. In-charge	
		3	Prof. D. B. Jambhule	Member	
		4	Mrs. S. A. Adivarekar	Member	
	Note: As per the requirement				
10	N.S.S. Department	1	Prof. D. B. Jambhule	Chairman	
		2	Prof. P. D. Sawant	Member	
		3	Mrs. S. A. Adivarekar	Member	
	Note: As and when required				
11	Internal Quality Assurance Cell (NAAC Committee)	1	Prof. K. G. Nandela	Co-ordinator	
		2	Prof. A. A. Torane	Member	
		3	Prof. Dr. (Mrs.) A. R. Bhave	Member	
		4	Prof. P. M. Dhengle	Member	
		5	Shri. N. S. More	Member	
		6	Shri. S. V. Thakurdesai	Member	
	Note: As and when required				
12	UGC Grant Monitoring Committee	1	Prof. S. P. Buwa	Convenor	

		2	Prof. K. G. Nandela	Member
		3	Prof. P. M. Dhengle	Member
		4	Shri. S. V. Thakurdesai	Member
	Note: as a when required			
13	Staff Academy	1	Prof. P. M. Dhengle	Chairperson
		2	Prof. K. G. Nandela	Member
		3	Prof. P. D. Pandagale	Member
15	Internal Assessment Steering Cell	1	Prof. Dr. (Mrs.) A. R. Bhave	Chairperson
		2	Prof. S. S. Kanase	Member
		3	Prof. Ms. A. A. Torane	Member
16	Purchase Committee	1	Prof. P. D. Pandagale	Chairperson
		2	Prof. Dr. (Mrs.) A. R. Bhave	Member
		3	Shri. S. V. Thakurdesai	Member
		4	Shri. P. W. Kulkarni	Member
	Note: At least two meetings in a year			
17	Admission Committee	1	Prof. K. G. Nandela	Chairperson
		2	Prof. Dr. (Mrs.) A. R. Bhave	Member
		3	Prof. Ms. A. A. Torane	Member
		4	Prof. P. D. Sawant	Member
		5	Prof. D. B. Jambhule	Member
		6	Shri. S. V. Thakurdesai	Member
	Note: As and when required			

18	Women Development Cell	1	Prin. V. B. Rokade	Ex-Officio President
		2	Prof. Ms. A. A. Torane	Chairperson
		3	Prof. (Dr.) Anjali Bhave	Sr. Teacher
		4	Mrs. S. A. Adivarekar	Non teaching Staff
		5	Prof. S. S. Kanase	LMC Member
		6	Prof. P. M. Dhengle	NSS Officer
		7		Member (Women from Organisation)
		8	(Student)	NSS Representative
		9	(Student)	Ladies Representative
		10	Advocate H. J. Dedhia	Legal cell
Note: At least two programmes in a year				
19	Special (BC) Cell	1	Prof. P. D. Sawant	Chairperson
		2	Prof. A. A. Torane	Member
		3	Prof. D. B. Jambhule	Member
		4	Shri. A. R. Vanjiwale	Member
		5	Shri. S. D. Mate	Member
Note: At least two programmes in a year				
20	Commerce Association	1	Prof. P. D. Sawant	Chairperson
		2	Prof. Dr. (Mrs.) A. R. Bhave	Coordinator
		3	Prof. P. D. Pandagale	Member
		4	Prof. P. M. Dhengle	Member
Note: Two programmes in the academic year				
21	Career Guidance & Placement Cell	1	Prof. Dr. (Mrs.) A. R. Bhave	Chairperson
		2	Prof. P. D. Pandagale	Member
		3	Prof. A. A. Torane	Member

	Note: As and when required			
22	Discipline Committee	1	Prof. S. P. Buwa	Chairperson
		2	Prof. S. S. Kanase	Member
		3	Prof. P. D. Sawant	Member
	Note: as and when required			
23	Alumni Association	1	Prof. K. G. Nandela	Chairperson
		2	Prof. S. S. Kanase	Member
		3	Prof. N. M. Suryawanshi	Member
		4	Shri. S. V. Thakurdesai	Member
		5	Shri. A. R. Vanjiwale	Member
		6	(Student)	Student (L. R.)
		7	(Student)	Student (C. R.) TY
	Note: Two meetings in an academic year			
24	Students Grievance Cell	1	Prof. S. P. Buwa	Chairperson
		2	Prof. S. S. Kanase	Member
		3	Shri. S. V. Thakurdesai	Member
		4	Shri. N. S. More	Member
		5	(Student)	General Secretary
	Note: As per the requirement			
25	Magazine Committee	1	Prin. V. B. Rokade	Chief Editor
		2	Prof. Dr. (Mrs.) A. R. Bhave	Editor
		3	Prof. A. A. Torane	Member
		4	Prof. P. M. Dhengle	Member
		5	Shri. N. S. More	Member
	Note: As per the requirement			
26	Parents Association	1	Prof. S. S. Kanase	Chairperson
		2	Prof. N. M. Suryawanshi	Member
		3	Shri. S. V. Thakurdesai	Member

		4	Shri. S. U. Sonar	Member
	Note: Termwise meeting and Programme (two)			
27	Committee for Group Insurance Scheme	1	Prin. V. B. Rokade	Prin. of the College
		2	Prof. D. B. Jambhule	NSS Prog. Officer
		3	Prof. N. M. Suryawanshi	Gymkhana Chairman
		4	Shri. S. V. Thakurdesai	Member
		5	Smt. S. A. Adivarekar	Member
		6	Smt. S. S. Ambadaskar	Member
		7	(Student)	General Secretary
	Note: As and when required			
28	Anti Ragging Committee	1	Prin. V. B. Rokade	Chairman
		2	Prof. S. S. Kanase	Faculty Member
		3	Prof. P. M. Dhengle	Member
		4	Shri. Nana Ambole	Civil Administrator
		5		
		6		Parents Representative
		7	(Student)	Students Representative
		8	(Student)	Students Representative
		9	Mrs. S. A. Adivarekar	Non-teaching Staff
	Note: As per the requirement			

PERFORMANCE IN ANNUAL EXAMINATION 2011.

The performance of the students of the TYBA and TY B Com classes who went appeared for the University examination in March/April 2011 was as follows:

TYBA (2010-11)

SNO	DETAILS	OVERALL RESULT	SUBJECT-WISE RESULT		
			ECO	MAR	POL
1.	Number who appeared for the exam.	80	73	29	77
2.	Number who passed the examination.	50	43	20	75
3.	Pass percentage.	62.50	58.90	68.96	97.40
4.	Number who obtained pass class.	14	39	11	35
5.	Number who obtained second class.	34	04	09	36
6.	Number who obtained first class.	02	Nil	Nil	04

Legend.

ECO -Economics. MAR-Marathi. POL-Political Science.

TYBCOM (2010-11)

SNO	DETAILS	OVERALL RESULT	SUBJECT-WISE RESULT					
			ECO	EM	LW	CSA	ACC	DIT
1.	Number who appeared for the exam.	123	140	74	28	49	140	97
2.	Number who passed the examination.	76	116	55	21	45	126	97
3.	Pass percentage.	61.78	82.85	74.32	75.00	91.83	90.00	100.0
4.	Number who obtained pass class.	12	61	23	16	02	53	04
5.	Number who obtained second class.	35	42	27	05	19	45	43
6.	Number who obtained first class.	29	13	05	NIL	23	28	50

Legend.

ECO - Economics.
 EM - Export Marketing.
 LW - Labor Welfare.
 CSA - Computer Science & Applications.
 ACC - Accountancy
 DIT - Direct and Indirect Taxes.

SPORTS.

The sports committee is chaired by Prof. Nagesh Suryawanshi. Mr. Aniket Jambhle from SYBCom was selected as the Sports Representative. The sports committee organized the following activities:

1. Intra-college competitions were organized during the period 22nd July, 2011 and 28th July, 2011. Chess, carom and table tennis competitions were organized. Kabbaddi, kho-kho, and athletics competitions were organized at Bhartiya Krida Mandir, Wadala. Annual cricket competition was also organized.
2. The students of this college participated in various inter-collegiate sports competitions organized by the University of Mumbai and her affiliated colleges. The college cricket team was able to take part up to the qualifying round.

CULTURAL ACTIVITIES.

The following cultural activities conducted during the year:

1. Social Justice Day was celebrated on 26th June, 2011 on the occasion of the birth anniversary of Chhatrapati Shahu Maharaj. Dr. Magare, Principal of Kirti College, Dadar, Mumbai was the chief guest and speaker.
2. Annual Festival 'Changbhala' was organized during the period 26th to 31st Jan 2011.
3. Organized various intra-college competitions.
4. Annual Dance function was organized at Damodar Hall, Parel on 04th February, 2011.
5. The students of this college participated in the Youth Festival organized by Mumbai University, Harshollas intercollegiate competition organized by Sydenham College, Mumbai, Muranjan Festival organized by Sydenham College, Mumbai and Maharashtraotsav organized by Parnika.

A monthly bulletin named Abhivyakti is published providing a platform to the creative abilities of the students.

NUMBER OF TEACHERS AND OFFICERS NEWLY RECRUITED.

No new post was created.

TEACHING-NON TEACHING STAFF RATIO.

17:11

Teaching staff

Full time - 10 + Librarian – 1	=	11
Clock hour basis	=	6
Non-teaching staff	=	11

CONTRIBUTION AND ACHIEVEMENT BY TEACHERS.**1.**

Principal VB Rokade has joined TKT College in the year 2000 and since then he has been the principal of the College. He is not only involved in the administration of the College but also the University of Mumbai. He teaches Foundation Course. Notable achievements by Principal Rokade are as follows:

1. Senate member of the University of Mumbai.
2. Member, Local Inquiry Committee constituted by Mumbai University.
3. Member, Selection committee for the appointment of Principals, Asst Profs and Librarians.
4. Member, Placement Committee of the University of Mumbai.
5. Member, Selection committee of Gokhale Education Society as a Roster nominee.
6. Elected as Joint Secretary (Mumbai city) on Association of non-government Colleges.

Principal Rokade has also participated and presented papers in national and international seminars conducted by various Universities in the Maharashtra State.

2.



Dr. Anjali Bhawe, Associate Professor, Head, Department of Commerce and Vice Principal.

She is working with TKT College from 1994. She is also the Vice Principal of the College. She was the Coordinator for NAAC during the NAAC Accreditation program in 2005 and the Re-accreditation Program in the year 2010. She has attended several seminars and conferences at various levels in the Mumbai and other Universities. She has also co-authored a Text Book in Commerce for M Com course of the Mumbai University. She prepared study material in Commerce for the Institute of Distance Education, University of Mumbai. **She passed Diploma in International Financial Reporting Standards from ACCA, London.** She writes a monthly column 'IFRS Corner' in WIRC Bulletin of ICWAI. She had delivered lectures on IFRS at the Nasik branch of CA Institute and Prabhadevi study circle of CA Institute. She completed a two day course on valuation of financial instruments in March 2011 and she delivered a career guidance lecture at Saraf college, Ghatkopar.

3.



Mr. Sampat Kanase, Associate Professor (Maths & Stats).

He has a MSc in Mathematics and is teaching in the college since 1989. He has participated in several workshops and seminars conducted by the University of Mumbai. He is the Chairman of the Examination Committee and has actively participated in several committees of the college. He has also been a member of the Local Managing Committee of the College.

4.



Mr. Krishnan Nandela, Associate Professor (Economics)

He is the Head, Department of Economics. He is alumnus of the college and has been working in the department of economics since 1990. His academic qualification consists of three post graduate degrees, one each in Economics, Sociology and Labor Studies. He has participated and presented papers in seminars and conferences at all levels. His major contribution is in authoring the following text books in Economics:

- i) Managerial Economics-I for BMS.
- ii) Managerial Economics-II for BMS.
- iii) Macro Economics for BCom (Financial Markets).
- iv) Macro Economics for BCom (Banking & Insurance).
- v) Macro Economics for BCom (Accounting and Finance).
- vi) Principles of Economics and Management for MCA.



During the year 2011, new editions of the aforesaid text books were published by Vipul Prakashan. He has prepared study material for various BA/B Com courses in Economics. He is the Management Representative for setting up ISO 9001-2008 Quality Standards in the College. He is the Coordinator for Internal Quality Assurance Cell and UGC Network Resource Center set up in the college. He participated in the following seminars & conferences during the year:

- i) Two Day International Commerce and Management Conference on “Emerging Issues in Global Economy” by the Department of Commerce, University of Mumbai on 01st and 02nd February, 2011.
- ii) Two Day National Seminar on “Gandhi and Contemporary World” organized by the Gandhian Studies Centre, Shankar Narayan College of Arts and Commerce, Bhayander on 11th and 12th February, 2011.

- iii) Participated in a one day workshop on Credit & Grading System introduced by the Mumbai University from the academic year 2011-12 and organized by SIES College, Sion, Mumbai in the month of June 2011.

Research Papers Presented.

Presented a paper on “**Gandhi and Empowerment of Women**” at the two Day National Seminar on “Gandhi and Contemporary World” organized by the Gandhian Studies Centre, Shankar Narayan College of Arts and Commerce, Bhayander on 11th and 12th February, 2011.

Research Articles Published and Guest Lectures.

Research Article on “**Gandhi and Women’s Empowerment**” published at www.mkgandhi.org

He delivered a guest lecture on Business Economics Paper-3 for TYBCOM students of **Nalanda College of Arts & Commerce**, Borivili, Mumbai – 91 on 04 September, 2011.

Field Visits Conducted.

Mr. Krishnan Nandela took the initiative to conduct field visits for the arts and commerce students of the college. He took the students to the Bombay Stock Exchange and Reserve Bank of India.

E-Learning Resources Developed.

Mr. Krishnan Nandela developed E-learning resources for the TYBCom students in the subject of Business Economics and uploaded them on the college website www.tktopenightcollege.in.

ISO 9001-2008 Internal Audit.

Mr. Krishnan Nandela is one of the certified internal auditor for the ISO 9001-2008 Quality Program for the Gokhale Education Society’s educational institutions in the Mumbai Zone. In his capacity as the internal auditor, he conducted internal audits of four educational institutions.

Co-ordinator IQAC & UGC Network Resource Center.

Mr. Krishnan Nandela in his capacity as the Co-ordinator for the Internal Quality Assurance Cell is responsible for coordinating the activities of the cell and for preparing the annual quality assurance report for the college. He is also the coordinator of the UGC Network Resource Center and has been responsible for setting up the center in the college.

5.



Mr. Shubhraj Buwa, Associate Professor, Political Science.

He has a MA in Political Science and is presently pursuing his PhD program in Political Science from the University of Mumbai. He has joined the college in the year 1993 and since then he has been teaching in the department. He has co-authored a text book titled ‘Major Issues in International Relations’ and has also uploaded study material in Political Science on the internet. He has participated and presented several research papers in seminars and conferences conducted at various levels by the University of Mumbai and other Universities in the State of Maharashtra. He has been elected as one of the two University representatives on the Maharashtra Political Science and Public Administration Conference for a period of two years (2012-2014).

Publications.

He has co-authored and edited the following text books:

1. Edited and co-authored a text book on “Political Process in Maharashtra”, published by [Institute of Distance and open learning, University of Mumbai](#), (IDOL) June 2011.
2. Co-authored a text book on “*Maharashtratil Rajkiya Prakriya*”, published by IDOL, Mumbai 2011.

He has registered for Ph. D. in department of Civics and Politics, Mumbai University, Mumbai.

1. Topic - Transformational Aspects of e-governance: Case Study of Select Districts in Maharashtra.
2. Guide: Dr. Kannamma Raman, Associate Professor, Department of Civics and Politics, University of Mumbai.

He delivered guest lectures at Shankar Narayan College, Bhayander East, Thane (15th February 2012) and at Mahatma Phule ASC College, Panvel, Thane (16th February 2012) on Paper 6 (TYBA – Political Science) – Major Issues in contemporary politics.

6.



Miss. Ashwini Torne, Assistant Professor (Marathi).

She is a MA in Marathi Literature. She also has a Masters in Philosophy in Marathi Literature and is presently pursuing her PhD program in Marathi Literature from the University of Mumbai. She joined the college in the year 1996 and since then she has been teaching Marathi Literature in the college. She has participated and presented several research papers in seminars and conferences at national and international levels. She has been actively involved in various committees of the college and has been a member of the Local Managing Committee for the period 2006-2011.

7.



Mr. Prakash Sawant, Assistant Professor (commerce).

Mr. Prakash Sawant has a Masters in Commerce and is presently pursuing his PhD program in Commerce from Tilak Maharashtra Vidyapeeth. He joined the college in the year 2000 and since then he is teaching in the Department of Commerce. He has participated and presented several papers in seminars and conferences at national and international levels. He has actively participated in various committees of the college and his most notable performance has been his work as the NSS Program Officer. Some of his recent presentations in seminars and conferences are as follows:

1. **Bancassurance an Indian Perspective** at C.K.Thakur College New Panvel Dist:- Raigad.
2. **BANCASSURANCE** in *International seminar* on Commerce and Management organized by University of Mumbai.
3. **Human Resource Management in Retailing – Challenges and Opportunities** at Governments College Sydenham College of Commerce and Economics.
4. **Business Process Outsourcing - Challenges and Opportunities** C.D.Jain College of Commerce at shrirampur Dist- Ahamadnagar.
5. **Customer Retention strategy** Karmveer Bhaurao Patil College, Sector 15A Juhunagar, and Vashi Navi Mumbai.
6. **“Micro Finance in India”** in a national seminar at SNTD University, Mumbai.

8.



Mr. Nagesh Mohanrao Suryawanshi, Assistant Professor (Economics).

He is a MA in Economics and has joined TKT College in the year 2006 and since then he has been teaching in the Department of Economics. He also has Bachelors in Physical Education. He has completed his orientation course and his first Refresher Course in Economics. He has also attended in various seminars and conferences at various levels conducted by Mumbai and other Universities in the State of Maharashtra. He is the Coordinator for Adult and Continuing Education in the college. He was elected unopposed to the Local Managing Committee of the college for the term (2011-2016).

9.



Mr. Dynaneshwar Jambhule, Assistant Professor (Economics).

He is a MA in Economics along with a Masters in Philosophy in the same subject. He joined TKT College in the year 2009 and since then he has been teaching in the Department of Economics. He has completed his Orientation course and has attended seminars and conferences at various levels. He is the Program Officer for the National Social Service unit in the College.

10.



Mr. Pankaj Padangale, Assistant Professor (Accountancy).

He is the only full time faculty working in the Department. He joined the college in the year 2008 and since then the he has been teaching accountancy. He has participated in various seminars and conferences and also has presented research papers. He was elected unopposed to the Local Managing Committee of the college for the term 2011-2016. He presented a research paper in a National Conference on Finance & Taxation titled “Direct Tax Code - Impact on Individual Assessee”

11.



Mr. Pramod Dhengle, Assistant Professor (English).

He is a MA in English and also has a Masters in Philosophy in English Literature. He joined the college in the year 2008 and since then he is teaching in the Department of English. He has participated in seminars and workshops conducted by the University of Mumbai. Recently, he was elected unopposed to the Local Managing Committee of the college for the term 2011-2016.

12.



Mr. Nandu S More, Librarian.

He is the Librarian of the College. He has a Master's degree in Library Science and a Graduate degree in Science. He has attended various seminars, conferences and also have presented research papers. He is working in the College since 2001. He has Completed one orientation course & three Refresher Courses in Library Science.

LIBRARY ACTIVITIES.

Library is the heart and Soul of any educational institute. One of the indicators of a good institute is the Library of that institute. The Library of the college is situated on the second floor of the building. The **SOUL** (Software for University Libraries) Designed & Developed by INFLIBNET, Ahmadabad a Library Management Software were purchased for Library Automation. The Database of all the books is ready & accessible through OPAC (Online Public Access Catalogue). For the year 2010-11 Library Subscribes 30 Magazines / Periodicals and 10 newspapers in English, Marathi & Hindi Languages.

Statistics for the year: 2010-11

SNo.	Head	Total Books Purchased	Total Amount Spend (A)	Total Magazines / Journals Subscribed	Amount Spend on Journals & Magazines (B)	Total Amount Spend on Books & Journals (A +B = C)
1	Regular Budget	827	185890	30	25881	211771
2	UGC Grant	256	40835	-	-	40835
3	University Book Bank Scheme	286	29932	-	-	29932
	Total	1369				282538

LIBRARY PROFILE.**1. Number of New Books / Journals Subscribed & their Values.****a) Books.****I. Regular Grant.**

The total number of books purchased from 1st April 2011 to 22nd February 2012 = 369 (From Accession Number 17411 to 17779) & spend the amount worth **RS. 38110.00**

II. UGC Grant.

The total number of books purchased from 1st April 2011 to 22nd February 2012 = 552 (From Accession Number 257 to 808) & spend the amount worth **Rs. 130797.00**

b) Journals, Magazines & News Papers Subscribed.

1. The total number of Journals subscribed are = 09
2. The total number of Magazines subscribed are = 26
3. The total number of News Papers subscribed are = 12

The amount spent for subscription of Journals & Magazines = **Rs.42723/- from the UGC Grant.**

From 2011-12 Library subscribes 4 new titles of Journals / Magazines – The Indian Journal of Labor economics, Indian Journal of Human development, The Economist, The Time & 1 News Paper – Navbharat Times

2. Improvement in the library services.

a) Book Bank Scheme.

Year	Number of Sets of books Distributed
2009-2010	76
2010-2011	67
2011-2012	84

b) Exhibition of Books.

Library has organized an Exhibition of its Arts Faculty Book Collection on Saturday 30th July 2011 & Commerce Faculty Book Collection on Saturday 6th August 2011, from 6.00 pm to 9.30 pm

c) Library Automation.

We have purchased - **SOUL** (Software for University Libraries) a library automation software designed & developed by the INFLIBNET. At present the database of all the books is available & can be accessed through the OPAC (Online Public Access Catalogue). The Charging & Discharging of books for the Staff Members & the Students of University Book Bank Scheme is done through the Software.

Library also provides free internet search facility for this 2 Pc are provided to the students.

d) Library Facility on Sunday.

The Library is Open on Sunday between 11am to 6 pm before one month & during the Examination period.

e) CD Collection.

In the Library 30 CD's are available on relevant topics.

CREDIT AND GRADING SYSTEM

The Credit and Grading System has been introduced by the University of Mumbai from the academic year 2011-12 for the first year of the Three Year Integrated Degree Courses. Dr. TK Tope Arts & Commerce College by virtue of being affiliated to the University of Mumbai has also introduced the Credit and Grading System.

AUGMENTATION IN INFRASTRUCTURAL FACILITIES.

- Reading room facility was expanded by making available two additional class rooms for the students.
- Computers and Internet access has been expanded by installing two additional computers with internet facility.

FINANCIAL AID TO STUDENTS.

Four students were provided with Rs 2500 each to tide over difficulties like illnesses / book purchase / traveling expenses.

ACTIVITIES AND SUPPORT FROM PARENT-TEACHER ASSOCIATION.

Two Parent-Teacher meetings were held during the year for the following purposes:

1. To build a rapport with the Parents.
2. To make the Parents aware of the various activities that are the conducted for
3. the benefit of the students
4. To provide the Parents feedback on the attendance and performance of their wards.

PLACEMENT SERVICES.

1. Mr. Ravi Rajan, Senior Sales Manager, Retail, ICICI Securities Limited and Mr. Pawar, Senior HR Manager, Ureka Forbes conducted campus interview on 15th July, 2011. 125 students participated in the interview.
2. Mr. Rajendra Rathor, General Manager (Business Development), Miss. Swapnaja Raut, Manager (Training and Development) from Infinite Myriaads Pvt Ltd, Andheri organized campus interview on 20th December, 2011.

NATIONAL SOCIAL SERVICE UNIT ACTIVITIES.

The NSS Unit of the college under the leadership of Mr. Dnyaneshwar Jambhule, NSS Program Officer conducted the following activities during the year 2011:

1. The NSS Inaugural function was organized in the college with Prof. Priya Parker from MD College and Miss. Meena from the BMC as chief guests.
2. NSS students attended a Four days camp organized by MAWA, NGO at Wadghar.
3. The NSS Program Officer attended Peer educators training program at MDACS.
4. NSS students participated in the Tree Plantation program conducted by the University of Mumbai at Kalina campus, Mumbai.
5. The NSS Unit attended a Peace Rally (Hiroshima) at Azad maidan organized by the Saryodaya mandal.
6. Red bands were distributed in classes by RRC members.
7. The NSS department organized a lecture on "Burning Peoples" by Palash organization. Miss. Shirine delivered the lecture.

8. The RRC club was inaugurated by Prin.V.B.Rokade and Prof .Suryavansi.
9. International Youth day was celebrated in the college.
10. Independence Day program was celebrated in the college by the NSS Unit.
11. The NSS Unit celebrated Teachers day in the college.
12. The NSS Unit presented a Street play during the Ganesh festival on AIDS awareness at Narepark, Parel, Mumbai.
13. The NSS Unit organized a tree plantation program at Gundage, Karjat.
14. The NSS students performed Traffic warden duty during the Ganpati immersion at Hindamata , Dadar for two days.
15. The NSS students attended a five days Leadership Training Camp
16. Ten volunteers attended a lecture organized by university at convocation hall. The Vice President of India was the Chief Guest.
17. NSS Volunteers participate in “vyasanmukti Rally” at Azad Maidan
18. Six volunteers participated in Gandhi Jayanti program organized by Mumbai University NSS Cell, Vidharthi Bhavan, Churchgate, Mumbai.
19. A one day Workshop on ‘Gender Discrimination’ was organized by MAVA in the college.
20. A street play was presented by Mayboli Kala Manch (MDACS) in the college.
21. The NSS students participated in the intercollegiate competition organized by R.A.Poddar College at Sion slum area and got 2nd prize for a street play on ‘Cancer’.
22. The NSS students attended a program on youth for Governance at Shanmukhanand hall, Sion and also participated in the street play competition.
23. The NSS Unit organized a Blood Donation Camp in the college in collaboration with Wadia hospital, Mumbai.
24. The NSS Unit participated in the Intercollegiate Elocution competition organized by Siddharth college on Female foeticide.

TRAINING COURSES ATTENDED BY TEACHING STAFF.

Sr. No.	Name	Course	From	To	Organiser
1.	Miss. Ashwini Torne, Asst Prof (Marathi)	Refresher Course	16.9.11	05.10.11	Mumbai University.
2.	Mr. Nagesh Suryawanshi, Assistant Prof (Economics)	Orientation Course	16.7.11	05.8.11	Sant Gadage Baba Amravati University, Amravati
3.	Mr. Pramod Dhengle, Assistant Prof (English)	Orientation Course	07.11.11	05.12.11	Guru Ghasidas Vishwavidyalaya, Bilaspur, Chattisgarh.
4.	Mr. Pankaj Pandangle, Asstt Prof (Accountancy)	Orientation Course	07.11.11	05.12.11	Guru Ghasidas Vishwavidyalaya, Bilaspur, Chattisgarh.

WOMEN DEVELOPMENT CELL.

Prof. Ashwini Torne is the chairman of the Women Development Cell. The following programs were conducted:

1. A special session was organized with PALAS, a NGO on 20th September, 2011. This organization works for the welfare of burned patients. It offers help to the burn victims and their families.
2. A workshop on “Gender Discrimination Sensitization” was organized on 11 November, 2011. Mr. Anand Pawar, Director, Samyak was the chief guest and lead speaker. About 30 students participated in the workshop.

DEVELOPMENT OF E-LEARNING RESOURCES.

Mr. Krishnan Nandela, Associate Professor & Head, Dept of Economics developed e-learning resources in the subject of Business Economics for the TYBCom Class and uploaded on the college website www.tktopenightcollege.in. Other teachers will also contribute to e-learning resources in the days to come.

FIELD VISITS TO RBI AND BSE.

1. Visit to RESERVE BANK OF INDIA.

A visit to the Reserve Bank of India was organized on 03rd December, 2010. A total of sixty students attended the program. The following faculty members were present:

1. Mr. Krishnan Nandela, Associate Professor and Head, Department of Economics.
2. Mr. Sampat Kanase, Associate Professor (Mathematics).
3. Mr. Dyneshwar Jambhule, Assistant Professor (Economics).
4. Mr. Nagesh Suryawanshi, Assistant Professor (Economics).
5. Mr. Pramod Dhengle, Assistant Professor (English).

The Program details were as follows:

1. Visit to RBI’s Monetary Musuem.
2. Interactive session at the RBI Conference Room, Central Office Building, Mumbai-01.
3. Study of check clearing process using MICR technology at RBI’s National Clearing Cell, Free Press Building, Nariman Point, Mumbai-21.

Some photographic moments of the visit:



1. Prof. Krishnan with faculty and RBI staffers.



2. The RBI Interactive Session in progress.

2. Visit to BOMBAY STOCK EXCHANGE

As part of field visit programs, the annual visit to **Bombay Stock Exchange** was organized on 15th December, 2010. A total of fifty students attended the program. The following faculty members were present for the program:

1. Mr. Krishnan Nandela, Associate Professor and Head, Department of Economics.
2. Mr. Dyneshwar Jambhule, Assistant Professor (Economics).

The program details were as follows:

1. Talk on “Capital Markets” by Mr. Ajit Manjure, Dy Manager, Business Development, Central Depository Services (India) Limited..
2. Corporate film on stock market.

Some photographic moments of the BSE Mumbai visit:



1. Mr. Ajit Manjure, Dy Manager (Business Development, CDS(I)L, Mumbai).



2. Mr. Aranha Roy, Dy Manager, BSE Training Institute with Prof. Krishnan and Prof. Dnyaneshwar.



3. Mr. Umesh Patil, our student presenting the vote of thanks.



4. Prof. Krishnan with students at the BSE.

GUEST LECTURES.

During the reporting year 2011, the following guest lecturers were invited to talk on issues as reported below:

1. Dr. VN Magare delivered a talk on “The Contribution of Shahu Maharaj to Socio-Development in Maharashtra” on 27th June, 2011..
2. Dr. Madhu Nair delivered a presidential talk on the occasion of the inaugural ceremony of the commerce association on 30th July, 2011.
3. Prof. Priya Parkar delivered the inaugural address on National Social Service on 18th July, 2011.
4. Dr. Agnello Menezes delivered a talk on “Development Economics” on 25th July, 2011.
5. Dr. Snehal Donde delivered a talk on “Career Advancement Scheme for University and college Teachers” on 03rd August, 2011.
6. Dr. Geeta Manjrekar delivered a talk on “Literature and Society” on 18th August, 2011.
7. Prof. PS Kadam delivered a talk on “Accountancy Syllabus” on 10th September, 2011.
8. Prof. Anil Sable delivered a talk on “Mahanubhav Literature” on 11th September, 2011.

9. Principal SB Pandit delivered a talk on “Gandhian Thought” on 10th November, 2011.
10. Prof. Anant Nitore delivered a talk on “Career Opportunities” on 18th November, 2011.
11. Prof. Mahesh Dave delivered a talk on “Income Tax Act and Direct Tax Compliance” on 16th December, 2011.
12. CA Rammohan Bhave delivered a talk on “Career Counseling” on 20th December, 2011.

ACTION PLAN FOR 2012-13.

The Internal Quality Assurance Cell decided the following plan of action for the year 2012:

1. To set up a Community and Counseling Center in the college.
2. To start professional courses in the college.
3. To constitute a research committee for promoting research activities amongst the faculty.
4. To encourage the faculty to publish research papers in professional journals.
5. To improve the pass percentage in Arts & Commerce faculties.
6. To expand the operation of the UGC Network Resource Center by installing more computers.
7. To strengthen professional development of teachers by sending them for seminars, conferences and workshops conducted by various authorities at various levels.
8. To organize students training program on Disaster Management.
9. To strengthen extension activities of the college.
10. To strengthen the mental and physical health of the students.
11. To expand library resources and the physical space of the library.
12. To equip the college auditorium and cultural hall with equipment and state of the art technology.
13. To equip the conference room with ICT equipment.

Principal