



Gokhale Education Society's
DR. T. K. TOPE ARTS & COMMERCE NIGHT COLLEGE
PAREL, MUMBAI-400012



Permanently affiliated to University of Mumbai from 2004-05
Reaccredited by NAAC with B-Grade (2024-2029) and ISO 9001-2015 Certified
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Action Taken Report (ATR) Date of Report: 20th April 2024
Based on the 3rd IQAC Meeting (2023-24) held on 3rd April 2024

Agenda Item / Discussion Point	Resolution / Decision Taken	Action Taken
1. Minutes of Previous Meeting	To read and confirm the minutes of the IQAC meeting held on 16th January 2024.	The minutes of the 16th January 2024 meeting were formally confirmed, approved, and filed in the institutional records.
2. AQAR, SSR & SSS Progress	Review quality reports and address the low response rate in the Student Satisfaction Survey (SSS).	Active follow-up campaigns and reminders were initiated by faculty to increase student participation in the SSS. Data compilation for AQAR and SSR is progressing systematically.
3. Use of Tally in Office Accounts	Transition to Tally software for better financial tracking and compliance, with training support from the Society.	Tally software implementation has commenced in the college office. Administrative and accounts staff have begun the required Tally training provided by the Gokhale Education Society.
4. NIRF Registration	Register the college for the National Institutional Ranking Framework (NIRF) with the official process starting in September.	The decision to participate in NIRF was officially recorded. Preliminary data collection frameworks are being established in preparation for the upcoming September registration cycle.