



Gokhale Education Society's
DR. T. K. TOPE ARTS & COMMERCE NIGHT COLLEGE
21, Gokhale Society Lane, PAREL, MUMBAI-400012

Permanently affiliated to University of Mumbai from 2004-05
(Reaccredited by NAAC with B-Grade and ISO 9001-2015 Certified)

Phone: 022 24138617/24137609, Email: gestktacnc@hotmail.com, gestktiqaac@gmail.com

Website: www.tktopenightcollege.in



Ref. no. IQAC/2023-24/

Tuesday, 13th January 2024

Notice

IQAC second meeting of academic year 2023-24

Second IQAC meeting for academic year 2023-24 will be conducted in the Principal's office, Dr. T. K. Tope Night College, Parel, Mumbai, at 5:00 pm on Tuesday, 16th January 2024.

Presence of all members of the IQAC is solicited. Following is the agenda for the meeting :-

1. To read and confirm the minutes of the previous IQAC meeting held on 20th July 2023.
2. AQAR & SSR progress
3. IIQA queries and their solution
4. Staff issues
5. Any other relevant point may be raised during the meeting with the permission of the Chairperson.

S. P. Buwa, Associate Professor
Coordinator IQAC

Prof. Nagesh Suryawanshi
I/C Principal and Chairman of IQAC

List of members of the committee

- | | |
|---|------------------------------|
| 1. Principal Dr. Suhasini Sant
(Vice Chairman Gokhale Education Society, Nashik) | Management Representative |
| 2. Prof. Prakash Sawant | Teacher |
| 3. Prof. Ashwini Torane | Teacher |
| 4. Prof. Dnyaneshwar Jambhule | Teacher |
| 5. Prof. Pankaj Pandagale | Teacher |
| 6. Prof. Pramod Dhengle | Teacher |
| 7. Prof. Sandeep Kajabe | Teacher |
| 8. Prof. Supriya Yadav | Teacher |
| 9. Mr. Vasant Jathar | Administrative officer |
| 10. Mrs. Sayali Adivrekar - retired - post vacant | Administrative officer |
| 11. Mr. Sharad Ambole | Local society representative |
| 12. Ms. Archana Shelke | Student representative |
| 13. Mr. Prabhakar Pasthe | Alumni member |
| 14. Mrs. Sindhu Sawant | Stakeholders - Parents |
| 15. Mr. Hrishikesh Joshi | Stakeholders - Employers |

(Total 17 members including Principal and IQAC coordinator.)



**Gokhale Education Society's
DR. T. K. TOPE ARTS & COMMERCE NIGHT COLLEGE**

21, Gokhale Society Lane, PAREL, MUMBAI-400012

Permanently affiliated to University of Mumbai from 2004-05

(Reaccredited by NAAC with B-Grade and ISO 9001-2015 Certified)

Phone: 022 24138617/24137609, Email: gestktacnc@hotmail.com, gestktiqac@gmail.com

Website: www.tktopenightcollege.in



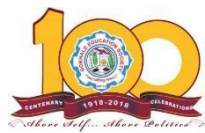
Minutes of the meeting

Date :- 17th January 2024

Second IQAC meeting for academic year 2023-24 was conducted in the Principal's office, Dr. T. K. Tope Night College, Parel, Mumbai, at 5:00 pm on Tuesday, 16th January 2024. Following members were present:-

List of members of the committee

Sr. no.	Name	Designation	Membership role	Signature
1	Dr. Suhasini Sant	Chairperson Gokhale Education Society, Nashik	Management Representative	
2	Dr. Prakash Sawant	Professor, Commerce	Teacher representative	
3	Dr. Ashwini Torane	Associate Professor, Marathi	Teacher representative	
4	Dr. Pankaj Pandagale	Associate Professor, Accountancy	Teacher representative	
5	Mr. Pramod Dhengle	Assistant Professor, English	Teacher representative	
6	Mr. Dnyaneshwar Jambhule	Assistant Professor, Economics	Teacher representative	Absent
7	Dr. Supriya Yadav	Assistant Professor, Accountancy	Teacher representative	
8	Mr. Sandeep Kajabe	Assistant Professor, Mathematics	Teacher representative	
9	Mr. Vasant Jathar	Administrative Officer, Parel Unit	Senior Administrative Officer	



**Gokhale Education Society's
DR. T. K. TOPE ARTS & COMMERCE NIGHT COLLEGE**

21, Gokhale Society Lane, PAREL, MUMBAI-400012

Permanently affiliated to University of Mumbai from 2004-05

(Reaccredited by NAAC with B-Grade and ISO 9001-2015 Certified)

Phone: 022 24138617/24137609, Email: gestktacnc@hotmail.com, gestktiqaac@gmail.com

Website: www.tktopenightcollege.in



10	Mrs. Sayali Adivrekar retired - post vacant	Office Superintendent	Senior Administrative officer	
11	Mr. Sharad Ambole		Local Society Representative	
12	Ms. Archana Shelke	TYBA Student	Student representative	
13	Mr. Prabhakar Pashte	2013-14 batch student	Alumni representative	
14	Smt. Sindhu Sawant	Pranita Sawant's (TYBA student 2023-24) mother	Stakeholders – Parents	
15	Mr. Hrishikesh Joshi		Stakeholders – Employers	Absent
16	Mr. Shubharaj Buwa	Associate Professor, Political Science	IQAC coordinator	
17	Dr. Nagesh M. Suryawanshi	Professor, Economics & I/c Principal	Chairman IQAC	

Agenda and Meeting proceedings

1. To read and confirm the minutes of the previous IQAC meeting held on 20th July 2023.
 - a. Principal Dr. Nagesh Suryawanshi read the minutes and [Minutes were confirmed](#) by all the members present.
2. AQAR & SSR progress
 - a. Prof. Shubharaj Buwa informed the meeting about the progress of AQAR and SSR submission. AQAR 2022-23 will be submitted shortly and IIQA was submitted and the College is expecting IIQA approval within a few days.
3. IIQA queries and their solution
 - a. Prof. Buwa also explained that some queries were raised by NAAC about the IIQA. They were resolved by the college.
4. Staff issues
 - a. I/C Principal Dr. Suryawanshi raised the issue of retirement of Mrs. Sayali Adivrekar and asked about the new person to be appointed. Chairperson Dr. Sant assured that arrangements for the new OS will be made shortly.



Gokhale Education Society's
DR. T. K. TOPE ARTS & COMMERCE NIGHT COLLEGE
21, Gokhale Society Lane, PAREL, MUMBAI-400012

Permanently affiliated to University of Mumbai from 2004-05
(Reaccredited by NAAC with B-Grade and ISO 9001-2015 Certified)
Phone: 022 24138617/24137609, Email: gestktacnc@hotmail.com, gestktiqaac@gmail.com
Website: www.tktopenightcollege.in



5. Any other relevant point may be raised during the meeting with the permission of the Chairperson.
 - a. Student representative Archana Shelke raised the issue of noise from the Balkrishna Shetty hall during lecture hours. I/C Principal Dr. Suryawanshi informed that the hall is hired by an institution for regular music and dance practice and they will be informed to reduce and control the noise output.
6. Vote of thanks
 - a. The meeting concluded with vote of thanks proposed by Prof. Shubharaj Buwa.

S. P. Buwa, Associate Professor
Coordinator IQAC

Prof. Nagesh Suryawanshi
I/C Principal and Chairman of IQAC



**Gokhale Education Society's
DR. T. K. TOPE ARTS & COMMERCE NIGHT COLLEGE**

21, Gokhale Society Lane, PAREL, MUMBAI-400012

Permanently affiliated to University of Mumbai from 2004-05

(Reaccredited by NAAC with B-Grade and ISO 9001-2015 Certified)

Phone: 022 24138617/24137609, Email: gestktacnc@hotmail.com, gestktiqaac@gmail.com

Website: www.tktopenightcollege.in



(Estd. 1984)

Action Taken Report

Date :- 30th March 2024

Following was the agenda of the 2nd IQAC meeting held on Tue. 16th Jan. 2024:-

1. To read and confirm the minutes of the previous IQAC meeting held on 20th July 2023.
2. AQAR & SSR progress
3. IQA queries and their solution
4. Staff issues
5. Any other relevant point may be raised during the meeting with the permission of the Chairperson.

Based on the agenda, three issues were expected to be processed. Following actions were taken in this regard:-

1. College office informed the group practising in the Balkrishna Shetty hall and the noise output was reduced.
2. IQA accepted and SSR submitted on 26th March 2024. The Student Satisfaction Survey conducted by NAAC has started. As of 30th March 2024, 3.84% students have responded. The survey will be on till 25th April 2024. Each student has 15 days to respond to the survey email.
3. Mr. S. V. Kere joined as the office superintendent from Thu. 1st Feb. 2024.

S. P. Buwa, Associate Professor
Coordinator IQAC

Prof. Nagesh Suryawanshi
I/C Principal and Chairman of IQAC